

**COLONIAL BEHAVIORAL HEALTH
BOARD MEETING**

DATE: February 6, 2024

PLACE: Colonial Behavioral Health, 473 McLaws Circle, Williamsburg, VA 23185

CALL TO ORDER: 4:00 p.m.

BOARD MEMBERS PRESENT:

Mr. Ryan Ashe – James City County
Ms. Erin Otis – James City County
Ms. Wendy Evans – Williamsburg
Ms. Denise Kirschbaum – James City County
Dr. Al Brassel – York County
Ms. Sheri Newcomb – York County
Ms. Donyale Wells – James City County
Mr. Roy Witham – James City County
Mr. Reynaldo Carpio – York County

STAFF PRESENT:

David Coe, Linda Butler, Kyra Cook, Katie Leuci, Chaenn Thomas, Marsha Obremski, Nancy Parsons, Dan Longo

GUESTS:

None

PUBLIC COMMENT:

None

CONSENT CALENDAR:

The consent calendar was presented for approval of the following meeting minutes:

- January 9, 2024, Board of Directors Meeting
- January 16, 2024, Administration Committee Meeting
- January 17, 2024, Public Awareness Committee Meeting
- January 24, 2024, Services and Evaluation Committee Meeting

Al Brassell made a motion to accept the consent agenda as presented. Hazel Braxton seconded the motion, and it passed unanimously.

ACTION ITEMS:

CBH Strategic Plan Goal Statements: Kyra Cook presented staff recommendations for updated goal statements after input from the board at their previous meeting. Ryan Ashe made a motion to adopt the goals as presented. Hazel Braxton seconded the motion, and it passed unanimously.

INFORMATION/DISCUSSION ITEMS:

FY 2023 CBH Audit: Nancy Parsons provided hard copies of the audit for everyone's review, noting the electronic version was shared with the meeting packet last week. Nancy reviewed the memo regarding the

audit that was included in the board packet. Overall, the audit went very well. The bottom line is that CBH's cash balance is strong, but it includes some post-employment benefits (OPEB) obligations that are not available for CBH operating or capital expenses. Additionally, Nancy noted that the first part of the audit includes consolidated CBH CCSI statements, but the entities are accounted for separately in the second part of the audit. The board requested that future audit presentations be made by the auditors but noted they no longer needed hard copies. The Administration Committee accepted the audit at its last meeting, but Hazel Braxton make a motion for the board to accept the audit as well. Roy Witham seconded the motion which passed unanimously.

EXECUTIVE DIRECTOR'S REPORT:

David Coe encouraged everyone to follow CBH on social media. CBH is still struggling to hire licensed staff but things are improving. The space needs analysis is expected to be completed this spring. Board members asked questions about the connection between staffing challenges and space needs. David responded that CBH is on a growth trajectory and building a new campus to accommodate that

CLOSED SESSION:

At 4:17 Dr. Al Brassell made the following motion: I move that a closed meeting of the Board be held as permitted under Section 2.2-3711.A.3 of the Code of Virginia to discuss the acquisition of real property for the purpose of expanding CBH crisis services and construction of a new facility to consolidate operations. Hazel Braxton seconded the motion which passed unanimously.

At 5:17 the Board came out of closed session. Hazel Braxton made a motion to certify closed session, which was seconded by Dr. Al Brassell. The vote was taken by roll call and passed unanimously.

ADJOURNMENT:

Upon a motion by Denise Kirschbaum and a second by Roy Witham to adjourn, the meeting was adjourned at 5:20 p.m.

Sheri Newcomb, Chair

Hazel Braxton, Secretary