

COLONIAL BEHAVIORAL HEALTH BOARD MEETING

TIME: 4:08 p.m.

PLACE: Colonial Behavioral Health, 473 McLaws Circle, Williamsburg, VA 23185

DATE: February 5, 2019

BOARD MEMBERS PRESENT:

Mr. John Kuplinski – James City County
Dr. Alfred Brassel – York County
Ms. Rebecca Vinroot – James City County
Dr. Baljit Gill – York County
Ms. Sue Mellen – James City County
Ms. Sherri Newcomb – York County
Mr. Peter Walentisch – Williamsburg
Ms. June Hagee – James City County
Mr. Bruce Keener – York County
Ms. Kristin Nelson – York County
Ms. Teresa Christin – James City County
Ms. Mary Diggs – Poquoson
Ms. Cindy Spitzer – Poquoson
Ms. Hazel Braxton - Williamsburg

STAFF PRESENT:

Mr. David Coe
Mr. Keith German
Dr. Dan Longo
Ms. Marsha Obremski
Ms. Anita Michalec
Ms. Kari Traver
Ms. Nancy Shackelford
Ms. Debbie Townsend-Pittman
Mr. John Brumfield
Ms. Aileen Early
Ms. Amy Bland
Mr. Jim Bland
Dr. Lori Burkett
Ms. Michelle Hill

BOARD MEMBERS ABSENT:

Mr. Tabot Vivian – York County

PUBLIC COMMENT:

None.

EMPLOYEE RECOGNITION:

The CBH Board of Directors recognized the following employees for their years of service and contributions to the agency:

Aileen Early	- 10 years
Amy Bland	- 20 years
John Brumfield	- 30 years

Appreciation was extended to staff for their ongoing dedication, commitment to the clients and localities served.

CONSENT CALENDAR:

The Consent Calendar was presented for approval of the following minutes:

1. Board of Directors Meeting of November 4, 2018
2. Administration Committee Meeting of December 18, 2018
3. Executive Committee Meeting of December 18, 2018
4. Services & Evaluation Committee Meeting of January 17, 2019

Ms. Braxton motioned to approve the items on the Consent Calendar as presented. Motion seconded and carried unanimously.

Action Item A-1 was presented to the CBH Board of Directors for acceptance of the FY 2018 CBH Audit Report as submitted by the auditing firm of Robinson, Farmer Cox Associates. The reports were reviewed and Mr. German highlighted various components of the information provided.

Ms. Braxton motioned to accept the 2018 Audit Report as submitted by Robinson, Farmer, Cox Associates. The motion was seconded and carried unanimously.

GREATER WILLIAMSBURG CHILD ASSESSMENT CENTER (GWCAC): L. Burkett

Dr. Lori Burkett, Child & Adolescent Clinical Coordinator, presented a power point and information relating to the Greater Williamsburg Child Assessment Center and various facets of the program. Discussion.

CERNER INTEGRATED BEHAVIORAL HEALTH: K. Traver

Ms. Kari Traver, Director of Information Systems, presented a power point presentation and overview of the implementation of the Cerner Millennium Electronic Health Record (EHR) system. Discussion.

EXECUTIVE DIRECTOR'S REPORT: D. Coe

The Executive Directors Report was provided in writing and distributed to Board Members.

Mr. Coe distributed a handout with information concerning the 2019 General Assembly Budget Development. Mr. Coe provided an overview and further details relating to various budget items and budget development. Discussion.

Genoa Pharmacy services at CBH have been in operation for the past six months. A grand opening has been scheduled and will be held in March. Board members will be notified when a date/time has been finalized.

Mr. Coe reported that the CBH Annual Planning Day has been scheduled for Friday, July 26th. It was noted that the City of Williamsburg is the hosting locality. Further information will be distributed once details have been finalized.

Ms. Vinroot left the Meeting at 5:10 p.m.

CLOSED SESSION:

Ms. Spitzer motioned that a closed meeting of the CBH Board of Directors be held as permitted under the Code of Virginia Section 2.2-3711, Section A.4, to discuss the following matter:

1. The protection of the privacy of individuals in personal matters not related to public business.

The motion was seconded by Dr. Gill.

At 5:20 p.m., the Board entered Closed Session.

At 5:35 p.m., the Board reconvened into Open Session.

Mr. Kuplinski moved to certify the Closed Session. On a roll call vote, the vote was AYE: 13, NAY: 0.

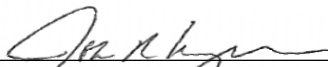
CERTIFICATION OF CLOSED MEETING:

WHEREAS, the CBH Board of Directors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-37.12 of the Code of Virginia requires a certification by the Committee that such meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the CBH Board of Directors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the CBH Board of Directors.

There being no further business to discuss, the meeting adjourned at 5:37 p.m.



John Kuplinski, Chair



Rebecca Vinroot, Secretary