

COLONIAL BEHAVIORAL HEALTH BOARD MEETING

DATE: April 1, 2025

LOCATION: Colonial Behavioral Health, 473 McLaws Circle, Williamsburg, VA 23185

WELCOME AND CALL TO ORDER: 3:00pm

BOARD MEMBERS PRESENT:

Mr. Ryan Ashe – James City County
Mr. Tarun Chandrasekar - Williamsburg
Mr. John Collins – York County
Ms. Wendy Evans – Williamsburg
Dr. Dawn Ide – City of Poquoson
Mr. Bruce Keener – York County
Mr. Steven Miller – York County
Ms. Erin Otis – James City County
Ms. Amber Richey – York County
Ms. April Schmidt – York County
Ms. Donyale Wells – James City County
Mr. Roy Witham – James City County

BOARD MEMBERS ABSENT:

Ms. Kristen Nelson – York County
Dr. John Shaner – City of Poquoson

CBH STAFF PRESENT:

David Coe, Kristy Wallace, Katie Leuci, Nancy Parsons, Kyra Cook, Linda Butler, Patty Hartigan, Denise Kirschbaum, and Chaenn Thomas

GUESTS: Sharon Proffit (Advisory Council Member)

PUBLIC COMMENT: None

CONSENT CALENDAR:

The consent calendar was presented for approval of the following meeting minutes:

- January 29, 2025, Executive Committee Meeting

- February 4, 2025, Board of Directors Meeting
- February 18, 2025, Executive Committee Meeting
- March 18, 2025, Executive Committee Meeting (*update has been made*)
- March 19, 2025, Public Awareness Committee Meeting

Wendy Evans made a motion to accept the consent agenda as presented, with an update to the March 18, 2025, Executive Committee Meeting minutes. John Collins seconded the motion, and it passed unanimously.

UPDATES

Appointments to Nominating committee for FY 2026 board officers (*Ryan Ashe*)

Wendy Evans, Roy Witham and Bruce Keener will make up CBH's Nominating Committee. Our Nominating Committee will present a slate of nominees during our May 6th Board meeting; voting will take place during our June Board meeting.

Quarterly Strategic Plan Update (*Kyra Cook*)

Our IT/IS Department completed 5 years of projects in one quarter because of our cybersecurity breach (green box in Quarter 3).

Policy Management (*D. Coe*)

David presented the projected plan for reviewing CBH's policies. Our Executive Committee members will be directly involved in the review process, bringing decisions to the Board for approval. CBH's legal team will approve throughout the review process as well as being involved with any new state of VA/General Assembly policies that directly affect CBH on an annual basis. The Executive Committee will create policy tiers/levels depending on how often certain policies need to be reviewed; this will be presented at our June Board meeting.

York County Fiscal Agent Agreement (*D. Coe*)

Two separate written communications were included in the board packet: 1. Letter dated 2/24/2025 to CBH from Mr. Mark Bellamy. 2. Letter dated 3/20/2025 to Mr. Mark Bellamy from CBH. David received email communication from Ms. Goodwin, that letter has been received, and York County is reviewing.

DISCUSSION

Crisis Services Center Project Plans (*D. Coe*)

Our Owner's Representative and Design/Build team will be present at our May Board meeting. Information will be sent to Board members; members have been requested to prepare questions/concerns for our guests.

Timeline

- 4/23 Receive information from Owner's Representative and Design/Build Team
- 4/30 Send questions to David
- 5/6 May Board Meeting

We are currently in an Interim Agreement although we are moving towards the Comprehensive Agreement. CBH's goal is to have our Board members aware of what this agreement will consist of.

EXECUTIVE DIRECTOR'S REPORT

Agency Issues

Denise Kirschbaum (Director of Behavioral Health Services) began her new role with CBH on March 17th.

Community Issues

September 10th is the tentative date for a Groundbreaking Event for the crisis center; this event will involve state officials, tent, chairs, etc. The required demolition permit is already in place.

CLOSED SESSION

Bruce Keener made the following motion to move to a closed session: I motion that the Board convene a closed meeting, for the following purpose:

Consultation with legal counsel and/or briefing by staff members pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the litigating posture of the public body pursuant to Virginia Code Section 2.2-3711(A)(7). John Collins seconded this motion.

Bruce Keener made a motion to conclude the closed session. Roy Witham seconded the motion, which was unanimously approved. Board members were individually polled immediately coming out of the closed session to certify that only those matters covered in the motion for closed session were discussed.

ADJOURNMENT:

Upon a motion to adjourn the meeting made by Bruce Keener and a second by John Collins, the meeting was adjourned at 4:06pm.

NEXT MEETING:

Date: Tuesday, May 6, 2025

Location: 473 McLaws Circle, Williamsburg, VA 23185

Time: 3:00pm

Ryan Ashe, Chair

Donyale Wells, Treasurer