

**COLONIAL BEHAVIORAL HEALTH  
BOARD MEETING**

**TIME:** 4:00 p.m.  
**DATE:** May 4, 2021

Dr. Alfred Brassel, Chairman, called the meeting to order. For the record, this is a meeting of the CBH Board of Directors, being held via electronic means. This action was taken because of the health emergency resulting from the Coronavirus pandemic, making an assembly of the board and staff and members of the public in one place unsafe because of the highly contagious nature of the coronavirus pandemic.

**BOARD MEMBERS PRESENT:**

Dr. Alfred Brassel - York County  
Mr. John Kuplinski – James City County  
Ms. Rebecca Vinroot - James City County  
Ms. Sherry Wharton - Poquoson  
Mr. Bruce Keener – York County  
Ms. Hazel Braxton - Williamsburg  
Ms. Kristen Nelson - York County  
Ms. Wendy Evans - Williamsburg  
Ms. Terry Christin – James City County  
Mr. Talbot Vivian – York County  
Mr. Ryan Ashe – James City County  
Ms. Sheri Newcomb – York County

**STAFF PRESENT:**

Mr. David Coe  
Dr. Dan Longo  
Ms. Debbie-Townsend-Pittman  
Ms. Marsha Obremski  
Ms. Kari Traver  
Mr. Keith German  
Ms. Anita Michalec

**BOARD MEMBERS ABSENT:**

Ms. Cindy Spitzer - Poquoson  
Dr. Baljit Gill - York County  
Ms. June Hagee – James City County

**PUBLIC COMMENT:**

None.

**CONSENT CALENDAR:**

The Consent Calendar was presented for approval of the following minutes:

1. Board of Directors Meeting of April 6, 2021
2. Executive Committee Meeting of April 20, 2021
3. Administration Committee Meeting of April 20, 2021

The Board of Directors unanimously approved the items on the Consent Calendar as presented.

**NOMINATING COMMITTEE FOR FY 2022 EXECUTIVE COMMITTEE: Dr. Brassel**

Dr. Brassel stated that Rebecca Vinroot and John Kuplinski has been asked to lead the Nominating Committee. Dr. Brassel also noted he sent an e-mail to Board members inviting those interested in serving on the committee to contact Ms. Vinroot or Mr. Kuplinski. The Nominating Committee will submit a slate of officers for consideration and approval at the June Board meeting.

**EXECUTIVE DIRECTOR PERFORMANCE EVALUATION PROCESS: Dr. Brassel**

Dr. Brassel stated that Mr. Coe's Performance Evaluation is due to be reviewed for consideration of renewal in June 2021. Dr. Brassel noted that he had distributed the Performance Evaluation to Board members via e-mail requesting the form be completed and returned no later than May 21, 2021. Evaluation forms may be returned to Dr. Brassel via USPS or e-mail.

**INTEGRATED CARE COMMITTEE UPDATE: Dr. Brassel/D. Coe**

Mr. Coe provided a brief update from the Integrated Care Committee Meeting. Mr. Coe presented information relating to the Board's position as discussed in Colonial Behavioral Health's (CBH) April Board Meeting. Olde Towne Medical and Dental Center (OTMDC) representatives shared no interest at this time in a merger but would be interested in potential collaborative opportunities. OTMDC indicated they would contact CBH to further discuss. The next meeting of the Integrated Care Committee is scheduled in June.

The CBH Executive Committee has determined CBH was at a point to consider development of a property plan. CBH has been requested to initiate development of site plans; also capable of providing primary care without the involvement of OTMDC and continue moving forward as planned. Discussion.

**EXECUTIVE DIRECTOR'S REPORT:**

The Executive Directors Report was provided in writing and distributed to Board Members.

Mr. Coe reported that efforts regarding implementation of the Marcus Alert legislation are ongoing. CBH continues to work with localities in the implementation of the database required for compliance with this legislation. CBH localities are creating the database and CBH's role will be to assist in educating the community regarding matters relating to registration for that database. Discussion.

Mr. Coe is pleased to announce that Prevention Services is now publishing a newsletter. Mr. Nana Amaniampong, Lead Health Promotion Specialist has taken the initiative and responsibility for the creation and publication of a monthly Prevention Services Newsletter. Mr. Amaniampong is to be commended for his efforts. Mr. Coe will forward a copy of the newsletter to Board members.

There being no further business to discuss, the meeting adjourned at 4:33 p.m.

  
Dr. Alfred Brassel, Chair

  
Dr. Baljit Gill, Secretary