

**COLONIAL BEHAVIORAL HEALTH  
BOARD MEETING**

**TIME:** 4:00 p.m.

**DATE:** November 3, 2020

Dr. Alfred Brassel, Chairman, called the meeting to order. For the record, this is a meeting of the CBH Board of Directors, being held via electronic means. This action was taken because of the health emergency resulting from the Coronavirus pandemic, making an assembly of the board and staff and members of the public in one place unsafe because of the highly contagious nature of the coronavirus pandemic.

**BOARD MEMBERS PRESENT:**

Dr. Alfred Brassel - York County  
Mr. Ryan Ashe - James City County  
Ms. Rebecca Vinroot - James City County  
Ms. Sherry Wharton - Poquoson  
Ms. June Hagee – James City County  
Ms. Sheri Newcomb - York County  
Ms. Wendy Evans - Williamsburg  
Dr. Baljit Gill - York County

**STAFF PRESENT:**

Mr. David Coe  
Dr. Dan Longo  
Ms. Kari Traver  
Ms. Marsha Obremski  
Ms. Nancy Shackelford  
Ms. Debbie Townsend-Pittman  
Mr. Keith German  
Ms. Anita Michalec

**BOARD MEMBERS ABSENT:**

Ms. Cindy Spitzer - Poquoson  
Ms. Kristin Nelson - York County  
Mr. John Kuplinski – York County  
Ms. Hazel Braxton – Williamsburg  
Mr. Bruce Keener – York County  
Ms. Terry Christin – James City County  
Mr. Talbot Vivian – York County

**PUBLIC COMMENT:**

None.

**CONSENT CALENDAR:**

The Consent Calendar was presented for approval of the following minutes:

1. Board of Directors Meeting of October 6, 2020
2. Executive Committee Meeting of October 20, 2020
3. Administration Committee Meeting of October 20, 2020
4. Public Awareness Committee Meeting of October 21, 2020

Dr. Gill motioned to approve the items on the Consent Calendar as presented. On a roll call vote, the vote was AYE: 8, NAY: 0.

**Action Item A-1** was presented for Colonial Behavioral health to recognize June 19<sup>th</sup> each year as Juneteenth to celebrate the end of slavery in the United State, and that Juneteenth be added as a paid employee holiday within the CBH Personnel Policy. This action was unanimously endorsed by the CBH Executive Committee. Discussion.

Dr. Gill motioned to approve granting June 19<sup>th</sup> each year as Juneteenth to recognize the end of slavery in the United States, and that Juneteenth be added as a paid employee holiday within the CBH Personnel Policy. On a roll call vote, the vote was AYE: 8, NAY: 0.

**Action Item A-2** was presented for approval of the extension of the FY 2020 Approved Budget Through FY 2021. Discussion.

Dr. Gill motioned that the Fiscal Year 2020 Approved Budget be extended through the end of Fiscal Year 2021. The motion was seconded by Ms. Hagee. On a roll call vote, the vote was AYE: 8, NAY: 0.

**INTEGRATED CARE PLANNING: D. Coe**

As a follow-up to the October Board Meeting, Mr. Coe was tasked with entering a fact-finding discussion with Olde Towne Medical and Dental Center (OTMC) concerning potential alignment relating to primary care and behavioral health. Mr. Coe contacted the Executive Director of OTMC. OTMC and Colonial Behavioral Health (CBH) have identified information that is needed to further clarify the fact-finding process. Information requested from CBH was reviewed with Board members. These requests will be given to attorneys to draft a Non-Disclosure Agreement (NDA) to protect each organization. Once the NDA has been executed, information will be shared.

The local Integrated Care Committee (the original committee which has been meeting since March) will be expanded to a total of 15 members; Five from primary community funders, Five from OTMC and Five from CBH. The Executive Director and Board Chair will serve on the committee from CBH leaving three vacancies to be filled. It was noted that the meetings will be time intensive and there are several meetings involved. The first meeting of this expanded committee is scheduled November 16<sup>th</sup>. Further details and information relating to the current process and next steps to be taken were reviewed/discussed.

Dr. Brassel motioned that the Board approve the information requested that Mr. Coe submitted at this meeting for Olde Towne's response. The motion was seconded by Ms. Hagee. On a roll call vote, the vote was AYE: 8, NAY: 0.

Dr. Brassel then motioned that the Board approve for Mr. Coe and himself to solicit volunteers from CBH Board members to serve on the Integrated Care Committee. Dr. Gill seconded. On a roll call vote, the vote was AYE: 8, NAY: 0.

**EXECUTIVE DIRECTOR'S REPORT:**

The Executive Directors Report was provided in writing and distributed to Board Members.

People's Place has scheduled a partial re-opening on November 4<sup>th</sup> at the Williamsburg Location. VCH and CDC guidelines for the prevention of COVID-19 will be adhered to by staff and program participants. Individuals not participating will continue receiving services via telehealth.

The Public Awareness Committee introduced plans for the upcoming CBH 50<sup>th</sup> Anniversary Celebration. These plans include a 50<sup>th</sup> Anniversary agency logo, media articles and advertisements. It is hoped that an in-person celebration will be possible during the second half of 2021.

Mr. Coe reported that the Marcus Alert legislation has been passed for the creation of mental health/law enforcement co-response models in Virginia communities by 2026. By the end of 2021, there will be at least one such model in place and one more by the end of 2022.

There being no further business to discuss, the meeting adjourned at 5:08 p.m.

  
Dr. Alfred Brassel, Chair

  
Dr. Baljit Gill, Secretary