

COLONIAL BEHAVIORAL HEALTH BOARD MEETING

TIME: 4:36 p.m.

PLACE: Colonial Behavioral Health, 1657 Merrimac Trail, Williamsburg, VA 23185

DATE: May 3, 2022

BOARD MEMBERS PRESENT:

Dr. Alfred Brassel - York County
Ms. Rebecca Vinroot – James City County
Ms. Sheri Newcomb – York County
Mr. Ryan Ashe – James City County
Ms. Hazel Braxton – Williamsburg
Mr. John Collins – York County
Ms. Wendy Evans – Williamsburg (Remotely)
Ms. Kristen Nelson – York County
Col. Roy Witham – James City County (not voting)

STAFF PRESENT:

Mr. David Coe
Ms. Linda Butler
Ms. Marsha Obremski
Ms. Chaenn Thomas
Ms. Aileen Early
Ms. Leigh Carroll-Stump

BOARD MEMBERS ABSENT:

Ms. June Hagee – James City County
Ms. Donyale Wells – James City County
Ms. Sherry Wharton – Poquoson
Ms. Crystal Howser – Poquoson
Mr. Steven Miller – York County

GUESTS:

None

PUBLIC COMMENT:

None

CONSENT CALENDAR:

The Consent Calendar was presented for approval of the following minutes:

- Board of Directors Meeting of March 1, 2022
- Executive Committee Meeting of March 15, 2022
- Administration Committee Meeting of March 15, 2022
- Administrative Committee Meeting of April 19, 2022
- Executive Committee Meeting of April 19, 2022

Ms. Braxton motioned to approve items on the Consent Calendar as presented. Motion seconded and passed unanimously.

INTRODUCTION:

Dr. Brassel introduced Col. Roy Witham to Board members. Col. Witham was appointed to serve on the CBH Board of Directors as a representative for James City County.

PRESENTATION: Ms. Early, Psychosocial Services Coordinator, presented on CBH Psychosocial Rehabilitation Services, which includes People’s Place and Mental Health Skill-building. Discussion.

ACTION ITEM A-1: was presented for approval of the Bylaws changes. Discussion.

Board recommended to defer approval of the Bylaw changes in order for CBH attorney, Patrick McDermont, to address the Bylaw changes as discussed in order to facilitate FY 2023 officer elections.

ACTION ITEM A-2: was presented for approval of a resolution honoring Ms. Anita Michalec, for her years of service and commitment to CBH. Discussion.

Ms. Nelson motioned to approve the resolution as presented. Motion seconded and passed unanimously.

NOMINATING COMMITTEE FOR FY 2023 EXECUTIVE COMMITTEE:

Dr. Brassel reported that Rebecca Vinroot-Chair, Kristen Nelson and Sheri Newcomb were previously appointed to lead the Nominating Committee. The Nominating Committee submitted a slate of officers for consideration; nominated officers to be approved at the June Board Meeting.

The proposed slate of CBH Board Officers for FY 2023 is:

Chair:	Vacant to date
Vice Chair:	Sheri Newcomb (YC)
Secretary:	Hazel Braxton (WB)
Treasurer:	Ryan Ashe (JCC)
Member At-Large:	John Collins (YC)


EXECUTIVE DIRECTOR PERFORMANCE EVALUATION PROCESS: Dr. Brassel stated that Mr. Coe’s Performance Evaluation is due to be reviewed for consideration of renewal in June 2022. Dr. Brassel noted that he had distributed the Performance Evaluation to Board members via e-mail requesting the form be completed and returned no later than May 20, 2022. Evaluation forms may be returned to Dr. Brassel via USPS or e-mail.

EXECUTIVE DIRECTOR’S REPORT:

The Executive Directors Report was provided in writing and distributed to Board Members. Discussion.

There being no further business to discuss, the meeting adjourned at 5:30 p.m.


Dr. Alfred Brassel, Chair


Sheri Newcomb, Secretary